Training Course on Safety Inspections and Audits

Professional Development Training Course Outline

Category	Occupational Health	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

In today’s fast-paced industrial landscape, ensuring workplace safety through systematic inspections and audits is not just a regulatory requirement—it's a critical component of risk management and operational excellence. Training Course on Safety Inspections and Audits empowers professionals with the tools, skills, and strategies needed to detect hazards, ensure compliance, and foster a proactive safety culture. By combining real-world case studies and the latest best practices, participants will be equipped to confidently plan, conduct, and evaluate safety inspections and audits across various industries.

This course integrates compliance standards, risk assessment methodologies, corrective action planning, and safety performance tracking using data-driven techniques. Whether you are a safety officer, auditor, or operational manager, mastering the skills in this course can significantly improve your organization's occupational safety and health (OSH) performance, minimize incidents, and build resilience in compliance reporting and safety governance.

Programme Curriculum

Training Course on Safety Inspections and Audits

Introduction

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Course Objectives

1. Understand the principles of safety inspections and audits in high-risk environments.
2. Apply OSHA-compliant inspection techniques for workplace safety.
3. Identify and assess occupational hazards using industry standards.
4. Differentiate between behavioral safety observations and physical condition checks.
5. Develop checklists and audit tools using best practices.
6. Implement risk mitigation strategies from audit findings.
7. Integrate compliance monitoring systems into audit workflows.
8. Analyze trends using incident data analytics and safety KPIs.
9. Prepare accurate and actionable inspection reports.
10. Improve corrective action plans and follow-up procedures.
11. Establish a continuous safety improvement process through audits.
12. Align audits with ISO 45001 and other global standards.
13. Strengthen team engagement through collaborative audit processes.

Target Audience

1. Safety Officers
2. Compliance Auditors
3. Environmental Health & Safety (EHS) Managers
4. Facility Managers
5. HR & Training Officers
6. Risk Management Professionals
7. Construction Supervisors
8. Operations and Quality Assurance Managers

Course Duration: 5 days

Course Modules

Module 1: Fundamentals of Safety Inspections and Audits

- Define safety inspection vs. safety audit
- Regulatory framework overview (OSHA, ISO, ANSI)
- Importance of proactive vs. reactive audits
- Safety performance indicators and trends
- Key tools and resources used
- **Case Study:** Comparing two similar plants with different inspection outcomes

Module 2: Planning and Preparing for Inspections

- Scope and objectives of safety inspections
- Developing inspection schedules
- Pre-audit documentation requirements
- Inspection team responsibilities
- Tools for digital inspection preparation
- **Case Study:** Preparing for a third-party compliance audit

Module 3: Conducting Effective Safety Inspections

- Observation techniques and walkthroughs
- Interviewing employees for safety insights

- Capturing visual evidence and documentation
- Using inspection checklists
- Recognizing unsafe acts and conditions
- **Case Study:** Walkthrough assessment in a warehouse facility

Module 4: Identifying and Evaluating Hazards

- Types of workplace hazards (physical, biological, chemical)
- Job Hazard Analysis (JHA)
- Risk matrix and severity scoring
- Control measures and hierarchy of control
- Hazard trend analysis tools
- **Case Study:** Hazard evaluation in a chemical processing plant

Module 5: Safety Audit Procedures and Protocols

- Internal vs. external audits
- Steps in the audit lifecycle
- Interviews, documentation review, observation
- Developing audit criteria and benchmarks
- Identifying non-conformities and recommendations
- **Case Study:** Internal audit of a construction project site

Module 6: Reporting and Documentation

- Writing audit and inspection reports
- Using templates and formats
- Communicating findings to stakeholders
- Prioritizing corrective actions
- Ensuring data integrity in documentation
- **Case Study:** Developing a comprehensive safety report for a factory

Module 7: Implementing Corrective and Preventive Actions

- Root cause analysis (5 Whys, Fishbone diagrams)
- Creating CAPAs (Corrective and Preventive Actions)
- Assigning responsibility and follow-ups
- Monitoring action effectiveness
- Tracking recurring issues with KPIs
- **Case Study:** Follow-up on safety issues in a logistics center

Module 8: Continuous Improvement and Safety Culture

- Embedding safety into company culture
- Using audits for continuous improvement
- Encouraging employee engagement
- Aligning with ISO 45001 clauses
- Training and retraining strategies
- **Case Study:** Transforming audit results into a safety excellence program

Training Methodology

- Interactive lectures with real-world visuals
- Group discussions and breakout sessions
- Hands-on checklist development exercises
- Case-based role-playing and analysis

- Pre- and post-training assessments
- Certificate of completion and feedback loop

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Online	$1,000
23 Nov 2026	27 Nov 2026	Physical	$1,500
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$6,000

Ready to enroll or request a customized program? Book online or contact us:

Register Online Now

Email: info@fineskilltrainingcenter.com | Website: www.fineskilltrainingcenter.com