Training Course on Procurement Ethics

Professional Development Training Course Outline

Category	Business	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

In today’s fast-paced, globalized economy, ethical procurement practices are no longer optional—they are essential. Organizations must adopt **ethical sourcing**, **transparent tendering**, and **compliance-driven procurement** to mitigate risks, build stakeholder trust, and ensure regulatory adherence. This **Procurement Ethics Training** course is designed to equip procurement professionals, vendors, and stakeholders with critical knowledge of ethical standards, anti-corruption measures, and integrity frameworks essential for **sustainable procurement**.

Through real-world case studies, interactive modules, and practical simulations, participants will develop the skills to recognize unethical practices, avoid fraud, and make values-driven procurement decisions. This course promotes **accountability**, **fair bidding practices**, and **code of conduct alignment** while ensuring that all procurement actions uphold legal and moral standards. Whether you're in public procurement or private supply chain management, this training empowers you to lead with integrity.

Programme Curriculum

Training Course on Procurement Ethics

Introduction

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Course Objectives

By the end of this course, participants will be able to:

1. Understand the fundamentals of **ethical procurement practices**.
2. Identify and mitigate **procurement fraud risks**.
3. Apply **code of conduct** in procurement decision-making.
4. Analyze and respond to **conflict of interest situations**.
5. Promote **supplier diversity and fair competition**.
6. Ensure **compliance with procurement laws and policies**.
7. Implement **sustainable and socially responsible sourcing**.
8. Detect and prevent **bribery and kickback schemes**.
9. Enhance **transparency in tendering processes**.
10. Foster a culture of **procurement accountability**.
11. Align procurement activities with **organizational integrity goals**.
12. Build capacity in **whistleblower protection and reporting mechanisms**.
13. Monitor and audit procurement performance for **ethical lapses**.

Organizational Benefits

- Reduced risk of **fraud, corruption, and legal penalties**
- Enhanced **organizational reputation and public trust**
- Improved **compliance with international procurement standards**
- Stronger **supplier relationships based on integrity**
- Increased **employee awareness and ethical behavior**
- Higher **procurement efficiency and process transparency**

Target Participants

1. Procurement Officers
2. Supply Chain Managers
3. Internal Auditors
4. Legal and Compliance Officers
5. Public Sector Officers
6. Vendor Management Teams
7. Project Managers
8. Finance and Accounting Professionals

Course Modules

Module 1: Introduction to Procurement Ethics

- Definition and importance of procurement ethics
- Overview of unethical procurement practices
- Regulatory frameworks and standards

- Global best practices
- Role of personal integrity in procurement

Module 2: Ethical Decision-Making in Procurement

- Ethical dilemmas and how to handle them
- Procurement values and principles
- Decision-making frameworks
- Real-life ethical cases
- Impact of unethical choices

Module 3: Procurement Fraud and Corruption

- Types of procurement fraud
- Red flags in procurement cycles
- Legal implications
- Whistleblower policies
- Anti-fraud controls

Module 4: Conflict of Interest in Procurement

- Identifying conflict of interest
- Conflict mitigation strategies
- Declarations and disclosures
- Organizational policies
- Ethical relationship management

Module 5: Transparency and Fair Competition

- Tendering processes and documentation
- Supplier due diligence
- Bid rigging and collusion
- Equal opportunity procurement
- Monitoring for fairness

Module 6: Sustainable and Responsible Procurement

- Environmental and social considerations
- Green procurement principles
- Supplier ethics codes
- Local supplier inclusion
- UN SDGs in procurement

Module 7: Compliance and Legal Frameworks

- National and international procurement laws
- Procurement policy compliance
- Audit and review mechanisms
- Procurement-related penalties
- Contract law essentials

Module 8: Building an Ethical Procurement Culture

- Training and awareness programs

- Role of leadership in ethics promotion
- Ethics audits and reporting tools
- Developing procurement ethics guidelines
- Organizational accountability

Training Methodology

- Instructor-led training (online or in-person)
- Case study analysis
- Interactive group discussions
- Simulation exercises
- Knowledge assessments & feedback sessions

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Online	$1,000
23 Nov 2026	27 Nov 2026	Physical	$1,500
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$6,000

Ready to enroll or request a customized program? Book online or contact us:

Register Online Now

Email: info@fineskilltrainingcenter.com | Website: www.fineskilltrainingcenter.com