Training Course on Monitoring, Evaluation and Learning (MEAL) in Education

Professional Development Training Course Outline

Category	Monitoring and Evaluation	**Duration**	10 Days
Base Fee	$3,000 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

In the evolving educational landscape, the need for data-driven decision-making has become vital. Training Course on Monitoring, Evaluation, and Learning (MEAL) in Education is designed to equip educators, program managers, and policymakers with the skills to track progress, measure impact, and enhance learning outcomes through strategic evaluation frameworks. With global emphasis on evidence-based education reform, this course bridges the gap between program implementation and real-time performance insights.

This comprehensive training uses interactive learning strategies to enhance understanding of MEAL frameworks tailored for education systems. Participants will gain hands-on experience in data collection tools, impact evaluation, logical frameworks, and adaptive learning processes—ensuring continuous program improvement and stakeholder accountability.

Programme Curriculum

Training Course on Monitoring, Evaluation, and Learning (MEAL) in Education

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Course Objectives

1. Understand the fundamentals of Monitoring, Evaluation, Accountability, and Learning in education.
2. Apply logical frameworks (LogFrame) and Theory of Change models effectively.
3. Develop robust indicators for educational program monitoring.
4. Design data collection tools customized for school and district levels.
5. Implement effective baseline and endline studies in educational settings.
6. Conduct real-time evaluations using digital tools.
7. Analyze quantitative and qualitative data using user-friendly software.
8. Interpret data to inform adaptive learning in education programs.
9. Enhance accountability mechanisms for educational institutions.
10. Align MEAL systems with SDG 4 and education policies.
11. Design and present MEAL reports using data visualization techniques.
12. Create participatory M&E processes involving community stakeholders.
13. Embed sustainability and knowledge management in MEAL strategies.

Target Audiences

1. Education Program Officers
2. School Administrators
3. Curriculum Developers
4. NGO Education Officers
5. Government Education Planners
6. University Researchers
7. Donor Agency Representatives
8. Education Consultants

Course Duration: 10 days

Course Modules

Module 1: Introduction to MEAL in Education

- Defining MEAL: Concepts & Components
- Importance of MEAL in Educational Development
- Evolution of MEAL in Global Education
- Frameworks: LogFrame and Theory of Change
- Challenges in MEAL for Schools
- *Case Study*: Rwanda's National MEAL Framework in Basic Education

Module 2: Developing MEAL Frameworks

- Building Logical Frameworks (LogFrames)
- Theory of Change Mapping
- Indicator Development for Learning Outcomes
- Designing SMART Objectives
- Linking MEAL to Strategic Plans
- *Case Study*: UNICEF's Education Program in East Africa

Module 3: Data Collection Techniques

- Qualitative vs Quantitative Tools
- Surveys, Focus Groups, and Observations
- Mobile Data Collection Platforms (e.g., KoboToolbox)
- Developing Education-Specific Questionnaires

- Ensuring Ethical Data Collection in Schools
- *Case Study*: Mobile Surveys in Kenya’s Primary Schools

Module 4: Baseline and Endline Assessments

- Importance of Benchmarking
- Tools for Conducting Baseline Studies
- Designing Endline Assessments
- Data Comparison Techniques
- Using Findings for Policy Advocacy
- *Case Study*: Ghana's Secondary Education Endline Evaluation

Module 5: Digital Tools for Real-Time Monitoring

- Introduction to Real-Time Data Tools
- Dashboards and Alerts
- Integrating EMIS Systems
- Data Quality Assurance in Digital Monitoring
- Tools: DHIS2, Power BI, Google Data Studio
- *Case Study*: Uganda’s EMIS Implementation in Secondary Schools

Module 6: Analyzing and Interpreting Educational Data

- Basics of Descriptive and Inferential Statistics
- Using Excel, SPSS, and STATA
- Thematic Analysis for Qualitative Data
- Data Triangulation Methods
- Telling the Story Behind the Numbers
- *Case Study*: School Dropout Trends Analysis in Zambia

Module 7: Adaptive Learning and Feedback Loops

- Using MEAL Data to Improve Learning
- Formative vs Summative Evaluations
- Continuous Improvement Models
- Teacher Feedback Systems
- Building Learning Organizations in Education
- *Case Study*: Adaptive Programming in Afghanistan’s Literacy Program

Module 8: Accountability in Education Systems

- Defining Accountability in Education
- Community Scorecards
- School Report Cards and Open Data
- Involving Parents and Stakeholders
- Strengthening Transparency through MEAL
- *Case Study*: India’s School Scorecard Initiative

Module 9: Aligning MEAL with Global Standards

- Understanding SDG 4 Targets
- National Education Sector Plans
- Linking MEAL to Donor Reporting Requirements
- Cross-Border Benchmarking
- Harmonizing Indicators with Global Standards
- *Case Study*: UNESCO Institute for Statistics Education Indicators

Module 10: Visualization and Reporting

- Dashboard Development
- Storytelling with Data
- Designing Infographics
- Effective Report Writing for Stakeholders
- Presentation Skills for Evaluation Results
- *Case Study*: Visual Reports for the Global Education Monitoring Report

Module 11: Community-Based Participatory Evaluation

- Participatory M&E Approaches
- School-Community Partnerships
- Using Focus Groups with Parents and Learners
- Empowering Teachers in Evaluation
- Ownership and Local Learning
- *Case Study*: Community Evaluation in Ethiopia’s Girls' Education Program

Module 12: Capacity Building for MEAL

- Training Educators in MEAL Systems
- Building Internal MEAL Units
- Peer Learning Networks
- Coaching and Mentoring for M&E Teams
- Institutionalizing MEAL Practices
- *Case Study*: Capacity Building in Liberia’s Ministry of Education

Module 13: Knowledge Management in MEAL

- Capturing and Sharing Lessons Learned
- Internal Learning Platforms
- Managing MEAL Documentation
- Learning Agendas in Education Programs
- Knowledge Repositories and Libraries
- *Case Study*: Digital Knowledge Portal for Education in Malawi

Module 14: Evaluating MEAL Systems

- MEAL System Assessments
- Evaluation Criteria: Relevance, Effectiveness, Impact
- Mid-Term and Final Evaluations
- External vs Internal Evaluation
- Feedback for MEAL System Strengthening
- *Case Study*: USAID Evaluation of School Improvement Programs

Module 15: Sustainability and Exit Strategies

- Planning for Sustainability
- Transitioning MEAL to Local Authorities
- Institutional Memory and Handover
- Sustained Capacity Support
- Ensuring Continued Data Use Post-Project
- *Case Study*: Exit Strategy of DFID-funded Education Projects in Nigeria

Training Methodology

- Interactive presentations and guided group discussions

- Hands-on exercises using MEAL tools and software
- Real-world case study analyses and problem-solving
- Group work and peer learning for shared experiences
- Role-playing and scenario-based assessments
- Daily reflection sessions and feedback integration

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training CenterANCY LD account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	04 Dec 2026	Online	$2,000
23 Nov 2026	04 Dec 2026	Physical	$3,000
23 Nov 2026	04 Dec 2026	Physical	$6,000
23 Nov 2026	04 Dec 2026	Physical	$6,000
23 Nov 2026	04 Dec 2026	Physical	$12,000
23 Nov 2026	04 Dec 2026	Physical	$9,000

Start Date	End Date	Location	Price
23 Nov 2026	04 Dec 2026	Physical	$12,000
23 Nov 2026	04 Dec 2026	Physical	$12,000

Ready to enroll or request a customized program? Book online or contact us:

Register Online Now

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