Training Course on Managing Subcontractors

Professional Development Training Course Outline

Category	Development	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

In today’s dynamic business environment, effective **subcontractor management** is crucial to achieving project goals, maintaining quality standards, and ensuring compliance. This comprehensive course equips professionals with **strategic tools** to manage subcontractors efficiently, mitigate risks, and drive project success. Through real-world insights, attendees will gain a firm grasp of **contract lifecycle management**, negotiation tactics, and performance monitoring strategies.

Designed for professionals in **construction, engineering, logistics, and procurement**, this hands-on training focuses on **vendor relationship management**, subcontractor selection, performance evaluation, and dispute resolution. Participants will walk away with practical frameworks to build **value-driven subcontractor partnerships** that align with organizational goals while maintaining legal and regulatory standards.

Programme Curriculum

Training Course on Managing Subcontractors

Introduction

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value-driven subcontractor partnerships that align with organizational goals while maintaining legal and regulatory standards.

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Course Objectives

By the end of this course, participants will be able to:

1. Understand end-to-end **subcontractor management lifecycle**.
2. Apply **risk mitigation strategies** in subcontractor engagement.
3. Implement **vendor prequalification and selection** best practices.
4. Monitor subcontractor performance using **KPI-driven evaluations**.
5. Develop legally sound **subcontractor agreements and contracts**.
6. Utilize **project management tools** for subcontractor oversight.
7. Enforce **compliance and regulatory requirements**.
8. Improve **communication and conflict resolution** techniques.
9. Create subcontractor **onboarding and training programs**.
10. Align subcontractor goals with **project deliverables**.
11. Handle **claims, variations, and change orders** effectively.
12. Foster long-term, **value-based subcontractor relationships**.
13. Integrate **digital tools and automation** in subcontractor management.

Organizational Benefits

- Streamlined **contractor collaboration** and accountability
- Enhanced **project delivery timelines and quality**
- Minimized **legal exposure and disputes**
- Improved **cost efficiency and budget control**
- Strengthened **supply chain resilience and reliability**

Target Participants

1. Project Managers
2. Procurement Officers
3. Construction Managers
4. Contract Administrators
5. Site Supervisors
6. Legal Advisors (Contracts)
7. Supply Chain Professionals
8. Operations Managers

Course Outline

Module 1: Introduction to Subcontractor Management

- Importance of subcontractors in modern projects
- Roles and responsibilities
- Common subcontractor challenges
- Impact on timelines and costs
- Overview of subcontractor lifecycle

Module 2: Selection and Prequalification

- Prequalification criteria
- Bidding and tendering processes
- Evaluating capabilities and capacity
- Regulatory and compliance checks
- Risk profiling of subcontractors

Module 3: Contract Drafting and Negotiation

- Key elements of subcontractor contracts
- Legal considerations and pitfalls
- Negotiation strategies
- Defining scope, deliverables, and timelines
- Payment terms and dispute clauses

Module 4: Onboarding and Integration

- Orientation and safety training
- Aligning with project goals
- Communication protocols
- Technology integration (tools, software)
- KPI and reporting expectations

Module 5: Performance Monitoring and Evaluation

- Setting and tracking KPIs
- Conducting performance reviews
- Quality control measures
- Feedback mechanisms
- Early warning signs of issues

Module 6: Conflict and Dispute Resolution

- Identifying conflict triggers
- Communication tools for de-escalation
- Internal vs. third-party mediation
- Claims and variation management
- Legal escalation process

Module 7: Compliance and Risk Management

- Legal and regulatory frameworks
- Insurance, safety, and liability management
- Documentation and audits
- Cybersecurity and data protection
- Environmental and social compliance

Module 8: Leveraging Technology and Innovation

- Digital tools for tracking and reporting
- Automation in subcontractor workflows
- AI in subcontractor analysis
- Real-time collaboration platforms

- Future trends in subcontractor management

Training Methodology

- Interactive Lectures
- Real-World Case Studies
- Group Activities & Simulations
- Role Plays and Negotiation Drills
- Action Planning & Post-Training Support

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Online	$1,000

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Physical	$1,500
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$6,000

Ready to enroll or request a customized program? Book online or contact us:

Register Online Now

Email: info@fineskilltrainingcenter.com | Website: www.fineskilltrainingcenter.com