Training Course on Leadership in Secondary School Management

Professional Development Training Course Outline

Category	Educational Leadership and Management	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

Effective leadership in secondary school management is essential for driving educational excellence, improving student outcomes, and fostering innovation in schools. With evolving educational standards, increased accountability, and dynamic student needs, school leaders must possess advanced leadership skills, strategic planning abilities, and stakeholder engagement techniques. Training Course on Leadership in Secondary School Management empowers participants with actionable insights into transformational leadership, strategic decision-making, and performance management, essential for modern school environments.

This training provides cutting-edge leadership models, practical tools, and data-driven strategies to enhance school operations, teacher performance, and student achievement. Participants will develop skills in educational leadership, change management, team dynamics, school governance, and policy implementation. By integrating real-world case studies, this course ensures that leaders are equipped to drive sustainable school improvement in line with 21st-century educational standards.

Programme Curriculum

Training Course on Leadership in Secondary School Management

Introduction

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Course Objectives

1. Understand the principles of educational leadership in secondary schools.
2. Develop skills in strategic school management and planning.
3. Master transformational leadership techniques for education.
4. Enhance teacher performance and instructional leadership.
5. Apply effective change management in education settings.
6. Strengthen competencies in stakeholder engagement and communication.
7. Implement school governance frameworks for accountability.
8. Utilize data-driven decision-making in schools.
9. Promote inclusive education and diversity leadership.
10. Design and execute school improvement plans.
11. Foster collaborative leadership and team building.
12. Address challenges in policy implementation and educational reforms.
13. Apply best practices for student-centered leadership.

Target Audiences

1. Secondary School Principals
2. Deputy Principals
3. Heads of Departments (HODs)
4. Education Policy Makers
5. School Administrators
6. Education Consultants
7. Teacher Trainers
8. Aspiring School Leaders

Course Duration: 5 days

Course Modules

Module 1: Foundations of Educational Leadership

- Definition and scope of educational leadership
- Key leadership theories and models
- Role of vision and mission in school leadership
- Leadership ethics in education
- Skills for effective school leadership
- **Case Study:** Leadership transformation in a high-performing secondary school

Module 2: Strategic School Management and Planning

- Strategic planning processes in schools
- Aligning school goals with national education policies
- Resource allocation and sustainability
- Monitoring and evaluation techniques
- Managing school risks and crises
- **Case Study:** A turnaround strategy in underperforming schools

Module 3: Transformational and Instructional Leadership

- Characteristics of transformational leaders in education
- Driving instructional leadership for teacher growth
- Building a culture of continuous improvement
- Motivating and empowering teachers
- Leadership practices for enhancing student learning outcomes
- **Case Study:** Transformational leadership impact on STEM education

Module 4: Change Management in Educational Settings

- Understanding change dynamics in schools
- Strategies for leading successful change
- Overcoming resistance to change
- Communicating change effectively
- Sustaining long-term educational changes
- **Case Study:** Implementing a new digital learning policy in a secondary school

Module 5: Stakeholder Engagement and Communication

- Identifying key stakeholders in school management
- Building collaborative partnerships with parents, communities, and authorities
- Conflict resolution and negotiation skills
- Effective internal and external communication strategies
- Tools for stakeholder feedback and engagement
- **Case Study:** Enhancing school-community relationships for improved student welfare

Module 6: School Governance and Accountability

- Governance structures in secondary education
- Policy frameworks guiding school leadership
- Roles and responsibilities of school boards
- Establishing accountability mechanisms
- Ethics and transparency in school leadership
- **Case Study:** Governance reforms leading to improved educational standards

Module 7: Data-Driven Decision Making and Performance Management

- Importance of data in school leadership
- Tools for data collection and analysis
- Using data to inform teaching and learning practices
- Performance appraisal systems for teachers
- Setting KPIs for school success
- **Case Study:** Data-driven strategies to improve national examination results

Module 8: Inclusive Education and Diversity Leadership

- Understanding diversity and inclusion in schools
- Strategies for inclusive leadership
- Policies to support marginalized students
- Promoting gender equity in education leadership
- Cultural competency in diverse school environments
- **Case Study:** Inclusive leadership practices in multi-ethnic schools

Training Methodology

- Interactive lectures with expert facilitators

- Group discussions and collaborative activities
- Real-world case study analysis
- Role plays and leadership simulations
- Practical workshops and problem-solving sessions
- Assessment through reflective exercises and action planning

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Online	$1,000
23 Nov 2026	27 Nov 2026	Physical	$1,500
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$6,000

Ready to enroll or request a customized program? Book online or contact us:

Register Online Now

Email: info@fineskilltrainingcenter.com | Website: www.fineskilltrainingcenter.com