Training Course on Implementing a Data Protection Compliance Program

Professional Development Training Course Outline

Category	Data Security	**Duration**	10 Days
Base Fee	$3,000 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

In today's digital-first world, implementing a robust Data Protection Compliance Program is essential for organizations seeking to protect sensitive data, maintain regulatory compliance, and build trust with customers. Training Course on Implementing a Data Protection Compliance Program is meticulously designed to empower data protection officers, compliance managers, IT professionals, and executives with the skills to establish, manage, and continuously improve a data protection framework aligned with regulations like GDPR, CCPA, and global privacy standards.

As data breaches and privacy violations continue to rise, organizations must prioritize compliance readiness, risk mitigation, and data governance to avoid legal penalties and reputational damage. This course utilizes real-world case studies, hands-on exercises, and compliance checklists to ensure participants gain practical, actionable knowledge for immediate implementation. By the end of this course, attendees will be equipped with the knowledge and tools to confidently lead or contribute to their organization’s data protection strategy.

Programme Curriculum

Training Course on Implementing a Data Protection Compliance Program

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Learning Objectives

By the end of this course, participants will be able to:

1. Understand and interpret data protection laws (GDPR, CCPA, etc.)
2. Develop and implement a data protection compliance framework
3. Conduct effective Data Protection Impact Assessments (DPIAs)
4. Map and audit personal data flow within an organization
5. Establish privacy policies and procedures aligned with global standards
6. Identify data protection risks and apply appropriate mitigation controls
7. Ensure organizational accountability through documentation and reporting
8. Train staff and build a culture of privacy awareness
9. Engage with Data Protection Authorities and handle regulatory inquiries
10. Manage data subject requests (access, erasure, portability, etc.)
11. Respond to data breaches and incidents with a structured protocol
12. Monitor and audit compliance performance continuously
13. Align data protection efforts with business strategy and digital transformation

Target Audience

This course is ideal for:

1. Data Protection Officers (DPOs)
2. Compliance Managers
3. IT Security Professionals
4. Legal and Risk Advisors
5. HR and Operations Managers
6. CIOs and CTOs
7. Internal Auditors
8. Government or NGO Regulatory Staff

Course Duration: 10 days

Course Modules

Module 1: Introduction to Data Protection & Privacy Regulations

- Overview of global data protection laws (GDPR, CCPA, LGPD)
- Evolution of privacy compliance trends
- Key principles of data protection (lawfulness, fairness, transparency)
- Legal bases for data processing
- Role of regulatory bodies and enforcement mechanisms
- **Case Study: Facebook's GDPR compliance journey**

Module 2: Establishing a Data Protection Framework

- Key components of a compliance program
- Assigning responsibilities and building a governance structure
- Policy creation and documentation

- Building a privacy management team
- Integrating privacy into business operations
- **Case Study: IBM’s enterprise-wide privacy framework**

Module 3: Data Mapping and Personal Data Inventory

- Techniques for identifying and mapping data flows
- Understanding structured vs unstructured data
- Maintaining data inventory and records of processing activities (RoPA)
- Leveraging data discovery tools
- Managing third-party data sharing
- **Case Study: HSBC's global data mapping initiative**

Module 4: Conducting Data Protection Impact Assessments (DPIAs)

- When and why DPIAs are required
- Key steps in conducting a DPIA
- Risk identification and mitigation
- Integrating DPIA into project lifecycle
- Documenting and reporting DPIA outcomes
- **Case Study: NHS DPIA on digital health records**

Module 5: Developing Privacy Policies and Notices

- Drafting compliant privacy policies
- Language and accessibility best practices
- Cookie policies and consent management
- Dynamic vs static privacy notices
- Transparency and user engagement strategies
- **Case Study: Apple’s user-centric privacy notices**

Module 6: Training & Awareness Programs

- Creating role-specific privacy training
- Engaging employees through continuous learning
- Measuring awareness levels
- Internal communication strategies
- Culture-building through accountability
- **Case Study: Cisco's global privacy culture initiative**

Module 7: Managing Data Subject Rights (DSARs)

- Overview of rights: access, erasure, rectification, portability
- DSAR workflow and time limits
- Verifying identity and ensuring secure responses
- Automated tools and request portals
- Recordkeeping and transparency obligations
- **Case Study: Microsoft's DSAR fulfillment automation**

Module 8: Vendor and Third-Party Risk Management

- Assessing vendor data processing roles
- Data Processing Agreements (DPAs)
- Conducting third-party audits
- Ongoing vendor monitoring
- Managing cross-border data transfers

- **Case Study: Zoom's post-2020 vendor compliance overhaul**

Module 9: Security Measures & Data Breach Management

- Implementing technical and organizational controls
- Encryption, pseudonymization, and access controls
- Data breach identification and containment
- Notification protocols (regulators & individuals)
- Post-incident review and improvement
- **Case Study: Equifax breach and compliance failures**

Module 10: Monitoring and Auditing Compliance

- Internal audit programs and KPIs
- Tools for ongoing monitoring
- Creating compliance dashboards
- Conducting gap assessments
- Reporting to senior management and regulators
- **Case Study: Deloitte’s compliance audit model**

Module 11: Privacy by Design and Default

- Embedding privacy into development cycles
- Collaboration between IT and compliance teams
- Minimizing data collection and retention
- Proactive risk assessments
- Tools and templates for privacy engineering
- **Case Study: Mozilla’s privacy-first browser development**

Module 12: Handling Regulatory Engagement

- Communicating with Data Protection Authorities
- Responding to compliance investigations
- Preparing for audits and inspections
- Legal representation and response planning
- Building proactive regulatory relationships
- **Case Study: TikTok’s response to EU investigations**

Module 13: Aligning Data Protection with Business Strategy

- Linking privacy to business goals
- Enhancing brand reputation through compliance
- Privacy as a competitive differentiator
- Strategic investment in compliance tools
- Future-proofing your data strategy
- **Case Study: Salesforce’s privacy-driven innovation**

Module 14: Emerging Technologies and Data Privacy

- AI and automated decision-making
- IoT and biometric data compliance
- Blockchain and privacy implications
- Ethical considerations in data use
- Tech risk assessments and controls
- **Case Study: Amazon Alexa and voice data privacy**

Module 15: Capstone Project – Build Your Compliance Program

- Participants draft a full compliance plan
- Review of real-world scenarios
- Collaborative peer feedback sessions
- Presentation to panel for review
- Certification assessment
- **Case Study: Participant's implementation in a simulated company**

Training Methodology

- Instructor-led sessions with industry experts
- Interactive case study discussions
- Live demonstrations of compliance tools
- Breakout workshops for hands-on practice
- Real-time quizzes and knowledge checks
- Templates, checklists, and policy samples for take-home use

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	04 Dec 2026	Online	$2,000
23 Nov 2026	04 Dec 2026	Physical	$3,000

Start Date	End Date	Location	Price
23 Nov 2026	04 Dec 2026	Physical	$6,000
23 Nov 2026	04 Dec 2026	Physical	$6,000
23 Nov 2026	04 Dec 2026	Physical	$12,000
23 Nov 2026	04 Dec 2026	Physical	$9,000
23 Nov 2026	04 Dec 2026	Physical	$12,000
23 Nov 2026	04 Dec 2026	Physical	$12,000

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