Tax Administration and Compliance Management Training Course

Professional Development Training Course Outline

Category	Public Financial Management & Budgeting	**Duration**	5 Days
Base Fee	$1,500 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

Tax administration and compliance management are essential pillars of sustainable economic growth, fiscal transparency, and efficient public finance systems. In today's dynamic global economy, effective tax systems ensure governments can mobilize revenue, enhance regulatory oversight, and promote business confidence. Tax Administration and Compliance Management Training Course provides participants with in-depth knowledge of tax laws, compliance frameworks, risk management strategies, and modern digital solutions for effective tax administration. With a focus on international best practices, regulatory compliance, tax audits, dispute resolution, and technology-driven solutions, participants will gain the skills to optimize tax governance and improve institutional performance.

Designed for tax professionals, financial officers, auditors, and policymakers, this course highlights emerging global tax trends, transfer pricing, digital taxation, and anti-avoidance measures to ensure compliance with both local and international tax regimes. Participants will learn practical tools to strengthen compliance monitoring, enforce tax laws, and design strategic reforms for improved revenue mobilization. Through interactive sessions, simulations, and real-world case studies, the program equips learners with the capacity to manage compliance challenges, reduce risks, and promote tax justice.

Programme Curriculum

Tax Administration and Compliance Management Training Course

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Course Objectives

1. Enhance understanding of tax administration frameworks and compliance systems.
2. Strengthen skills in tax compliance monitoring and enforcement mechanisms.
3. Apply international tax standards and emerging best practices in administration.
4. Develop strategies to improve taxpayer education and engagement.
5. Explore tools for risk-based audit and compliance management.
6. Gain expertise in transfer pricing regulations and anti-avoidance rules.
7. Leverage digital solutions for tax administration and compliance tracking.
8. Understand dispute resolution mechanisms in tax administration.
9. Improve policy formulation and reform strategies for tax compliance.
10. Identify methods to curb tax evasion and fraud detection techniques.
11. Build knowledge in international cooperation on tax compliance.
12. Strengthen capacity in taxpayer data management and analytics.
13. Apply case-based approaches for effective tax governance and transparency.

Target Audiences

1. Tax administrators and compliance officers
2. Government revenue officials and regulators
3. Accountants and auditors
4. Financial managers and CFOs
5. Legal and tax consultants
6. Policymakers and legislators
7. Corporate compliance officers
8. International development organizations and NGOs in fiscal policy

Course Duration: 5 days

Course Modules

Module 1: Foundations of Tax Administration

- Overview of tax systems and compliance frameworks
- Roles of tax authorities and taxpayers
- Key tax laws and regulations
- Importance of transparency and accountability
- Emerging trends in tax administration
- **Case Study: Kenya Revenue Authority (KRA) reforms in tax modernization**

Module 2: Taxpayer Compliance Management

- Strategies for enhancing compliance culture
- Taxpayer registration and monitoring systems
- Incentives for voluntary compliance
- Penalties and enforcement mechanisms
- Role of taxpayer education
- **Case Study: Rwanda's compliance improvement through taxpayer education campaigns**

Module 3: Risk-Based Tax Auditing

- Principles of tax audit and investigation
- Risk-based audit selection
- Forensic audit techniques
- Fraud detection and prevention
- Reporting and follow-up procedures
- **Case Study: South Africa's SARS audit-driven compliance framework**

Module 4: Transfer Pricing and International Tax Compliance

- Basics of transfer pricing rules
- OECD guidelines on BEPS (Base Erosion and Profit Shifting)
- Tax treaties and double taxation agreements
- Documentation and compliance requirements
- Multinational enterprise taxation
- **Case Study: Transfer pricing disputes in Nigeria's oil and gas sector**

Module 5: Digital Taxation and Technology in Tax Administration

- Role of ICT in tax collection
- E-filing and e-payment systems
- Data analytics for compliance monitoring
- Artificial Intelligence in tax administration
- Cybersecurity and taxpayer data protection
- **Case Study: Estonia's digital tax administration success story**

Module 6: Tax Dispute Resolution and Appeals

- Types of tax disputes
- Administrative vs judicial dispute resolution
- Mediation and arbitration in tax compliance
- Legal frameworks and institutions
- Cross-border dispute resolution mechanisms
- **Case Study: Tax dispute resolution in India's Goods and Services Tax (GST)**

Module 7: Policy Reform and Compliance Strategies

- Importance of tax policy in compliance management
- Designing compliance-driven reforms
- Revenue mobilization strategies
- Curbing tax evasion through reforms
- Role of public-private partnerships
- **Case Study: Tax reform policies in Ghana and their impact on compliance**

Module 8: International Cooperation and Future of Tax Compliance

- Role of international organizations (OECD, IMF, UN)
- Exchange of information agreements

- Global cooperation against tax havens
- Future of digital tax reforms
- Tax compliance in the era of globalization
- **Case Study: OECD Global Forum on Transparency and Exchange of Information**

Training Methodology

- Interactive lectures and expert presentations
- Real-world case studies and simulations
- Group discussions and peer-to-peer learning
- Hands-on exercises with compliance tools

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Online	$1,000
23 Nov 2026	27 Nov 2026	Physical	$1,500
23 Nov 2026	27 Nov 2026	Physical	$3,000
23 Nov 2026	27 Nov 2026	Physical	$3,000

Start Date	End Date	Location	Price
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$4,500
23 Nov 2026	27 Nov 2026	Physical	$6,000
23 Nov 2026	27 Nov 2026	Physical	$6,000

Ready to enroll or request a customized program? Book online or contact us:

Register Online Now

Email: info@fineskilltrainingcenter.com | Website: www.fineskilltrainingcenter.com