Project Management Professional (PMP®) Exam Preparation (PMBOK® Guide) Training Course

Professional Development Training Course Outline

Category	Project Management	**Duration**	10 Days
Base Fee	$3,000 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

Project Management Professional (PMP®) Exam Preparation Training Course is designed to equip participants with comprehensive knowledge of the Project Management Body of Knowledge (PMBOK® Guide) and the competencies required to successfully pass the PMP® certification exam. The course emphasizes predictive, agile, and hybrid project management approaches, aligning with current PMI® exam content outlines and global best practices. Participants gain a structured understanding of project performance domains, processes, tools, and techniques essential for managing complex projects across industries.

This intensive training combines exam-focused content, practical application, and scenario-based learning to strengthen conceptual clarity and exam readiness. Participants will develop the ability to interpret PMP® exam questions, apply PMBOK® principles in real-world situations, and integrate people, process, and business environment considerations into project decision-making. The course ensures both certification success and enhanced professional capability in leading and delivering projects effectively.

Programme Curriculum

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Course Objectives

1. Understand the structure, domains, and requirements of the PMP® certification exam.
2. Master PMBOK® Guide concepts, terminology, and process frameworks.
3. Apply predictive, agile, and hybrid project management approaches.
4. Strengthen project integration and governance knowledge.
5. Analyze stakeholder engagement and communication strategies.
6. Apply scope, schedule, and cost management techniques.
7. Implement quality management and continuous improvement practices.
8. Manage project risks using proactive and adaptive strategies.
9. Optimize resource and team performance across project lifecycles.
10. Interpret PMP® exam questions using situational analysis techniques.
11. Apply ethical standards and professional responsibility guidelines.
12. Integrate business environment considerations into project decisions.
13. Develop effective exam strategies and time management skills.

Organizational Benefits

- Improved project delivery success rates
- Standardized project management practices across teams
- Enhanced leadership and decision-making capabilities
- Reduced project risks and cost overruns
- Improved stakeholder communication and alignment
- Stronger governance and compliance with best practices
- Increased organizational project maturity
- Better integration of agile and traditional approaches
- Higher staff competency and certification levels
- Enhanced reputation through certified project professionals

Target Audiences

- Project managers and project coordinators
- Program and portfolio managers
- PMO staff and project support teams
- Engineers and technical team leads
- Operations and business managers
- Consultants and advisory professionals
- Government and public sector project staff
- Professionals seeking PMP® certification

Course Duration: 10 days

Course Modules

Module 1: PMP® Exam Overview and PMBOK® Framework

- Overview of PMP® certification and exam structure
- PMI® exam content outline and performance domains
- PMBOK® Guide structure and key terminology
- Project management principles and value delivery
- Role of the project manager in modern organizations
- Case Study: Mapping a project scenario to PMP® exam domains

Module 2: Project Environment and Business Context

- Understanding organizational structures and governance
- Business case development and benefits realization
- Organizational process assets and enterprise factors
- Project alignment with strategic objectives
- Business environment influences on projects
- Case Study: Aligning a project with organizational strategy

Module 3: Project Integration Management

- Developing the project charter
- Creating and managing the project management plan
- Directing and managing project work
- Managing project knowledge
- Monitoring integrated change control
- Case Study: Managing scope change through integrated control

Module 4: Stakeholder Performance Domain

- Identifying project stakeholders
- Analyzing stakeholder needs and expectations
- Stakeholder engagement strategies
- Communication planning and execution
- Managing stakeholder conflicts
- Case Study: Resolving stakeholder resistance in a project

Module 5: Project Scope Management

- Planning scope management processes
- Collecting and documenting requirements
- Defining and validating project scope
- Creating work breakdown structures
- Controlling scope changes
- Case Study: Scope creep impact on project performance

Module 6: Project Schedule Management

- Defining and sequencing project activities
- Estimating activity durations
- Developing project schedules
- Critical path and schedule optimization
- Monitoring and controlling schedules
- Case Study: Schedule compression to meet deadlines

Module 7: Project Cost Management

- Estimating project costs
- Determining project budgets
- Earned value management concepts
- Cost forecasting and variance analysis
- Controlling project costs
- Case Study: Cost overruns and corrective actions

Module 8: Project Quality Management

- Planning quality management
- Quality assurance versus quality control
- Continuous improvement techniques
- Managing quality metrics and standards
- Preventing defects and rework
- Case Study: Quality failure affecting project outcomes

Module 9: Project Resource Management

- Planning resource management
- Acquiring and developing project teams
- Managing team performance and motivation
- Conflict resolution and leadership styles
- Physical and virtual team management
- Case Study: Managing a cross-functional project team

Module 10: Project Communications Management

- Communication planning and stakeholder needs
- Selecting communication methods and channels
- Managing information flow
- Reporting project performance
- Handling communication risks
- Case Study: Communication breakdown in a project

Module 11: Project Risk Management

- Identifying project risks
- Qualitative and quantitative risk analysis
- Planning risk responses
- Implementing and monitoring risk actions
- Managing opportunities and threats
- Case Study: Risk mitigation in a high-uncertainty project

Module 12: Project Procurement Management

- Planning procurement strategies
- Contract types and vendor selection
- Managing supplier relationships
- Monitoring procurement performance
- Closing procurements
- Case Study: Vendor dispute and resolution

Module 13: Agile and Hybrid Project Management

- Agile principles and mindset
- Scrum, Kanban, and hybrid frameworks
- Agile planning and estimation techniques
- Managing adaptive teams
- Scaling agile practices
- Case Study: Transition from predictive to hybrid delivery

Module 14: Ethics and Professional Responsibility

- PMI® code of ethics and conduct
- Professional responsibility in project decisions
- Managing conflicts of interest

- Ethical leadership and accountability
- Exam-related ethical scenarios
- Case Study: Ethical dilemma in project reporting

Module 15: PMP® Exam Strategy and Final Preparation

- Interpreting situational exam questions
- Time management and exam techniques
- Practice exams and question debriefs
- Identifying weak knowledge areas
- Final revision and readiness assessment
- Case Study: Exam simulation and performance analysis

Training Methodology

- Instructor-led PMP® exam-focused lectures
- PMBOK® Guide process walkthroughs
- Practical exercises and scenario analysis
- Group discussions and peer learning
- Practice exam questions and mock tests
- Case study analysis aligned with exam domains

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.
f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	04 Dec 2026	Online	$2,000
23 Nov 2026	04 Dec 2026	Physical	$3,000
23 Nov 2026	04 Dec 2026	Physical	$6,000
23 Nov 2026	04 Dec 2026	Physical	$6,000
23 Nov 2026	04 Dec 2026	Physical	$12,000
23 Nov 2026	04 Dec 2026	Physical	$9,000
23 Nov 2026	04 Dec 2026	Physical	$12,000
23 Nov 2026	04 Dec 2026	Physical	$12,000

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