ISO 45001:2018 Occupational Health & Safety Lead Auditor Training Course

Professional Development Training Course Outline

Category	Quality Assurance and ISO standards	**Duration**	10 Days
Base Fee	$3,000 USD	**Delivery Mode**	Online / On-site Hybrid

Course Introduction

The ISO 45001:2018 Occupational Health & Safety Lead Auditor Training Course is designed to equip professionals with advanced auditing skills, practical knowledge, and leadership techniques to ensure workplace health and safety compliance. This comprehensive training program integrates trending occupational safety practices, international audit protocols, and effective risk management systems. With strong emphasis on sustainability, performance evaluation, and continual improvement, participants will gain valuable insights into auditing frameworks that safeguard employee wellbeing and enhance organizational resilience.

By participating in this course, learners will develop expertise in identifying hazards, implementing control measures, and driving compliance with ISO 45001:2018 standards. The training highlights global best practices, high-impact safety culture strategies, and cutting-edge risk-based thinking methods. Participants will be prepared to conduct lead audits, promote organizational safety performance, and establish a proactive approach to occupational health and safety management systems across industries.

Programme Curriculum

ISO 45001:2018 Occupational Health & Safety Lead Auditor Training Course

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Course Objectives

1. To understand ISO 45001:2018 requirements and their application in occupational health and safety management systems
2. To master audit planning, execution, reporting, and follow-up in line with ISO 19011 guidelines
3. To develop skills in risk identification, hazard assessment, and control measures
4. To apply trending safety culture and sustainability practices within workplace audits
5. To enhance leadership and team management competencies in audit environments
6. To analyze occupational safety performance metrics and data-driven improvements
7. To integrate compliance management with global safety standards and regulations
8. To gain practical exposure through case studies and real-time audit scenarios
9. To build proficiency in corrective and preventive action planning
10. To manage stakeholder communication effectively during audit processes
11. To establish frameworks for continual improvement in health and safety performance
12. To align occupational safety systems with business continuity strategies
13. To achieve international recognition as a certified ISO 45001:2018 lead auditor

Organizational Benefits

1. Improved compliance with global occupational health and safety standards
2. Reduced workplace accidents, incidents, and associated costs
3. Enhanced organizational reputation and stakeholder trust
4. Stronger safety culture across all levels of the organization
5. Increased employee engagement and retention through safer environments
6. Streamlined risk management and hazard control processes
7. Competitive advantage in global markets through ISO 45001 certification
8. Sustainable performance with measurable safety objectives
9. Improved data-driven decision-making for safety performance
10. Greater resilience and business continuity readiness

Target Audiences

1. Health and Safety Managers
2. Quality and Compliance Officers
3. Risk and Safety Engineers
4. Occupational Health Specialists
5. Internal Auditors and Compliance Professionals
6. Consultants and Safety Practitioners
7. HR and Training Managers
8. Regulatory and Government Inspectors

Course Duration: 10 days

Course Modules

Module 1: Introduction to ISO 45001:2018

- Overview of ISO standards and safety frameworks
- Importance of occupational health and safety systems
- Key terminology and definitions
- Transition from OHSAS 18001 to ISO 45001
- Benefits of implementing ISO 45001:2018
- Case study: Industry shift from OHSAS to ISO 45001

Module 2: Context of the Organization

- Understanding internal and external factors
- Stakeholder and interested party analysis
- Legal and regulatory compliance mapping
- Setting organizational boundaries and scope
- Integrating OHSMS into business strategy
- Case study: Compliance gap analysis in manufacturing

Module 3: Leadership and Worker Participation

- Roles and responsibilities of top management
- Promoting a culture of health and safety
- Worker engagement and participation techniques
- Leadership commitment and accountability
- Establishing communication frameworks
- Case study: Leadership impact on safety culture

Module 4: Planning and Risk Management

- Hazard identification methodologies
- Risk assessment and evaluation techniques
- Setting safety objectives and action plans
- Managing opportunities for improvement
- Hierarchy of control implementation
- Case study: Hazard control in construction projects

Module 5: Support and Resource Management

- Resource allocation for OHSMS effectiveness
- Competence, awareness, and training programs
- Effective internal and external communication
- Documented information management
- Tools for resource optimization
- Case study: Training implementation in logistics firms

Module 6: Operational Planning and Control

- Process planning and risk-based controls
- Procurement and contractor management
- Emergency preparedness and response

- Safe system of work practices
- Monitoring and operational controls
- Case study: Emergency response in oil and gas

Module 7: Performance Evaluation

- Monitoring, measurement, and performance indicators
- Internal audit planning and execution
- Management review requirements
- Analyzing performance data for improvements
- Corrective and preventive measures assessment
- Case study: Performance dashboard in healthcare industry

Module 8: Introduction to Auditing

- Principles of auditing and auditor ethics
- Types of audits and their applications
- Audit planning and preparation techniques
- Auditor roles and responsibilities
- Use of checklists and audit tools
- Case study: Audit planning in construction sector

Module 9: Audit Planning and Preparation

- Establishing audit objectives and criteria
- Developing audit programs and schedules
- Pre-audit documentation review
- Sampling techniques and evidence collection
- Risk-based audit planning approaches
- Case study: Audit scheduling in manufacturing plants

Module 10: Conducting On-Site Audits

- Opening meetings and communication protocols
- Interviewing techniques and observation methods
- Collecting and validating audit evidence
- Identifying non-conformities and observations
- Managing audit team performance
- Case study: On-site audit in a chemical plant

Module 11: Audit Reporting

- Structuring effective audit reports
- Writing clear and objective findings
- Categorizing non-conformities and risks
- Reporting timelines and distribution protocols
- Communicating results to stakeholders
- Case study: Audit reporting in food industry

Module 12: Corrective Actions and Follow-Up

- Root cause analysis methodologies

- Developing corrective and preventive actions
- Verification of corrective action effectiveness
- Closing non-conformities
- Monitoring continual improvements
- Case study: Corrective action management in aviation

Module 13: Auditor Competence and Evaluation

- Essential skills for lead auditors
- Behavioral attributes and professional ethics
- Competence evaluation techniques
- Continuous professional development for auditors
- Certification pathways and recognition
- Case study: Auditor competence development in SMEs

Module 14: Integrated Management Systems Auditing

- Synergies between ISO 9001, ISO 14001, and ISO 45001
- Common audit approaches for IMS
- Benefits of integrated audits
- Managing overlapping compliance requirements
- Streamlined reporting and follow-ups
- Case study: IMS auditing in multinational organizations

Module 15: Final Assessment and Practical Audit Simulation

- Review of ISO 45001:2018 requirements
- Mock audit exercises and group work
- Role-play scenarios and practical demonstrations
- Assessment of auditor performance
- Feedback and improvement planning
- Case study: Simulated audit for a service industry

Training Methodology

- Instructor-led classroom sessions with interactive discussions
- Real-life case study analysis and group exercises
- Hands-on audit simulation and role-playing activities
- Multimedia presentations and visual learning aids
- Individual and group assessments for performance evaluation

Register as a group from 3 participants for a Discount

Send us an email: info@fineskilltrainingcenter.org or call *+254769199797*

Certification

Upon successful completion of this training, participants will be issued with a globally- recognized certificate.

Tailor-Made Course

We also offer tailor-made courses based on your needs.

Key Notes

a. The participant must be conversant with English.

b. Upon completion of training the participant will be issued with an Authorized Training Certificate

c. Course duration is flexible and the contents can be modified to fit any number of days.

d. The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

e. One-year post-training support Consultation and Coaching provided after the course.

f. Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

Upcoming Scheduled Sessions

Start Date	End Date	Location	Price
23 Nov 2026	04 Dec 2026	Online	$2,000
23 Nov 2026	04 Dec 2026	Physical	$3,000
23 Nov 2026	04 Dec 2026	Physical	$6,000
23 Nov 2026	04 Dec 2026	Physical	$6,000
23 Nov 2026	04 Dec 2026	Physical	$12,000
23 Nov 2026	04 Dec 2026	Physical	$9,000
23 Nov 2026	04 Dec 2026	Physical	$12,000
23 Nov 2026	04 Dec 2026	Physical	$12,000

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