# Facility Management Training Course

Professional Development Training Course Outline

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|---|---|---|---|
| **Category** | Construction Institute | **Duration** | 5 Days |
| **Base Fee** | $1,500 USD | **Delivery Mode** | Online / On-site Hybrid |

## Course Introduction

Facility Management Training Course is designed to develop future-ready professionals with advanced skills in integrated facility management, smart buildings, workplace optimization, sustainability management, asset lifecycle management, operational excellence, and digital transformation. This comprehensive program equips participants with practical knowledge of managing modern facilities through technology-driven solutions, preventive maintenance strategies, energy efficiency practices, health & safety compliance, and customer-centric service delivery. With the growing demand for smart facilities, green buildings, AI-enabled operations, and resilient workplace environments, facility managers are becoming critical drivers of organizational performance and business continuity.

This professional training course provides a strategic understanding of facility operations, building management systems (BMS), space planning, security management, environmental sustainability, vendor management, risk mitigation, and workplace experience management. Through industry-based case studies, simulations, and practical applications, participants learn how to improve facility performance, reduce operational costs, enhance occupant satisfaction, and implement global best practices. The course prepares professionals to lead modern facilities with confidence, innovation, and measurable business impact.

## Programme Curriculum

**Facility Management Training Course**

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**Course Duration**

5 days

**Course Objectives**

1. Develop expertise in strategic facility management and operational excellence frameworks.
2. Understand smart building technologies, IoT applications, and digital facility solutions.
3. Master integrated facility management (IFM) principles and global industry standards.
4. Improve skills in preventive maintenance, asset reliability, and lifecycle management.
5. Implement sustainable facility management and green building practices.
6. Apply energy management, carbon reduction, and ESG sustainability strategies.
7. Enhance knowledge of health, safety, security, and environmental (HSSE) compliance.
8. Develop capabilities in workplace experience management and employee productivity enhancement.
9. Learn effective vendor management, outsourcing strategies, and service-level agreements (SLAs).
10. Apply risk management, business continuity planning, and emergency response strategies.
11. Understand facility analytics, automation, and data-driven decision-making.
12. Improve leadership skills for facility teams, contractors, and stakeholder management.
13. Build expertise in future-ready facilities aligned with Industry 4.0 trends.

**Target Audience**

1. Facility Managers and Assistant Facility Managers
2. Building Operations Managers
3. Property and Real Estate Professionals
4. Maintenance Engineers and Technical Supervisors
5. Health, Safety & Environment (HSE) Professionals
6. Workplace Experience and Administration Managers
7. Project Managers and Engineering Professionals
8. Business Owners and Corporate Operations Leaders

**Course Modules**

**Module 1: Fundamentals of Modern Facility Management**

- Introduction to strategic facility management frameworks and global standards
- Role of facility managers in business continuity and operational resilience
- Understanding facility lifecycle management and service delivery models
- Principles of integrated facility management (IFM)

- Developing facility management strategies aligned with organizational goals
- Case Study: Corporate Headquarters Transformation

**Module 2: Smart Buildings and Digital Facility Management**

- Introduction to smart buildings, IoT, and connected facility ecosystems
- Applications of Building Management Systems (BMS)
- Using AI, automation, and predictive analytics in facility operations
- Digital tools for monitoring assets and energy consumption
- Implementing technology-driven facility improvement plans
- Case Study: Smart Office Implementation

**Module 3: Building Operations and Maintenance Excellence**

- Preventive, predictive, and corrective maintenance strategies
- Asset management and equipment lifecycle optimization
- HVAC, electrical, plumbing, and mechanical systems management
- Maintenance planning using computerized maintenance management systems (CMMS)
- Improving reliability through performance-based maintenance
- Case Study: Hospital Facility Reliability Program

**Module 4: Sustainability, Energy Management and Green Facilities**

- Sustainable facility management principles
- Energy efficiency programs and carbon reduction strategies
- Green building certifications and environmental compliance
- Waste management and circular economy practices
- ESG reporting and sustainable workplace initiatives
- Case Study: Green Building Project

**Module 5: Health, Safety, Security and Risk Management**

- Occupational health and safety management systems
- Emergency preparedness and crisis management
- Facility security operations and access control systems
- Fire safety and life safety compliance
- Business continuity and risk mitigation planning
- Case Study: Emergency Response Improvement

**Module 6: Workplace Management and Customer Experience**

- Workplace strategy and employee experience management
- Space utilization and flexible workplace design
- Customer service excellence in facility operations
- Indoor environmental quality and occupant wellbeing
- Managing hybrid workplaces and modern office trends
- Case Study: Hybrid Workplace Transformation

**Module 7: Vendor Management, Procurement and Financial Control**

- Facility outsourcing strategies and contract management
- Developing effective Service Level Agreements (SLAs)

- Cost optimization and facility budgeting
- Supplier evaluation and performance monitoring
- Procurement strategies for operational efficiency
- Case Study: Outsourcing Optimization

**Module 8: Leadership, Innovation and Future Facility Trends**

- Leadership skills for modern facility managers
- Data-driven decision-making and facility analytics
- Digital transformation roadmap development
- Future trends: AI facilities, automation, robotics, and smart workplaces
- Building a culture of continuous improvement
- Case Study: Future Facility Strategy

## Training Methodology

This course employs a participatory and hands-on approach to ensure practical learning, including:

- Interactive lectures and presentations.
- Group discussions and brainstorming sessions.
- Hands-on exercises using real-world datasets.
- Role-playing and scenario-based simulations.
- Analysis of case studies to bridge theory and practice.
- Peer-to-peer learning and networking.
- Expert-led Q&A sessions.
- Continuous feedback and personalized guidance.

**Register as a group from 3 participants for a Discount**

**Send us an email: info@fineskilltrainingcenter.org or call** *+254769199797*

***Certification***

*Upon successful completion of this training, participants will be issued with a globally- recognized certificate.*

***Tailor-Made Course***

*We also offer tailor-made courses based on your needs.*

**Key Notes**

**a.** The participant must be conversant with English.

**b.** Upon completion of training the participant will be issued with an Authorized Training Certificate

**c.** Course duration is flexible and the contents can be modified to fit any number of days.

**d.** The course fee includes facilitation training materials, 2 coffee breaks, buffet lunch and A Certificate upon successful completion of Training.

**e.** One-year post-training support Consultation and Coaching provided after the course.

**f.** Payment should be done at least a week before commence of the training, to Fineskill Training Center account, as indicated in the invoice so as to enable us prepare better for you.

## Upcoming Scheduled Sessions

| Start Date | End Date | Location | Price |
|---|---|---|---|
| **23 Nov 2026** | 27 Nov 2026 | Online | $1,000 |
| **23 Nov 2026** | 27 Nov 2026 | Physical | $1,500 |
| **23 Nov 2026** | 27 Nov 2026 | Physical | $3,000 |
| **23 Nov 2026** | 27 Nov 2026 | Physical | $3,000 |
| **23 Nov 2026** | 27 Nov 2026 | Physical | $6,000 |
| **23 Nov 2026** | 27 Nov 2026 | Physical | $4,500 |
| **23 Nov 2026** | 27 Nov 2026 | Physical | $6,000 |
| **23 Nov 2026** | 27 Nov 2026 | Physical | $6,000 |

Ready to enroll or request a customized program? Book online or contact us:

**Register Online Now**

Email: info@fineskilltrainingcenter.com | Website: www.fineskilltrainingcenter.com